

**DIOCESE OF WHEELING-CHARLESTON  
&  
ST. JOSEPH THE WORKER GRADE SCHOOL**

**REMOTE LEARNING GUIDE**



**2020-2021**

## **DIOCESE OF WHEELING-CHARLESTON REMOTE LEARNING GUIDE**

### **Parent/Student Edition**

#### **Introduction**

In order to ensure the continuance of academic excellence for all schools within the Department of Catholic Schools, Diocese of Wheeling- Charleston, guidelines have been established to support the continuation of high standards. Although every situation cannot be known or foreseen, this booklet sets a Framework for successful learning within the remote environment.

All policies contained in the Diocesan Catholic Schools Policy Manual as well as each Local School Policies for each diocesan school are in effect during periods of remote learning. Any adjustments must be approved by the local principal and designated pastor.

With a move to remote learning, students will be utilizing technology and different technology tools in the home. Please be actively involved and aware of what tools your child is using while learning from home for their classwork. Some of the technology tools that they may use with their classes, they may choose to use personally, as well. We want to ensure that parents are aware of their child's online activity.

Our remote learning platforms will include both synchronous (happens in real time) and asynchronous (not simultaneous or concurrent in time).

This Remote Learning Guide reinforces the local school policies and the Diocesan School policies which are in place and extends their application to the virtual classroom. The school principal, school Designated Pastor and Diocesan Superintendent appreciates our schools' efforts to maintain the highest standards during these unique and challenging times.

#### **Technology Policies**

*A packet containing important permission forms must be signed by parents for each child attending the school.*

Diocesan technology forms that need to be signed each and every school year and kept on file at the school include the following:

The forms included are at the end of this document.

**Student/Parent Acceptable Use Policy**- each student, every year must sign this form that outlines safe practices of using all technology. The faculty and staff also sign an acceptable use policy each year.

#### **Photo Release Policy**

**Chromebook Policy/1:1 device policy** (or any other local school policy)- If a school has a 1:1 program, a specific manual is provided to the students/parents and a permission form must be signed in order for the students to utilize the device.

Completion of **the Digital Dos and Don'ts Program** in grades 6-12 is a requirement every year for every student. This program was designed to address issues with cell phone use including their online activities with social media and the sharing of information including pictures.

Privacy Form for Classroom Tools- Parents will be provided a list of online tools that their child will be using in the classroom and potentially in the remote classroom. Parents will be provided a link to the specific policy for each tool so that they can review and consent to their use. If a new tool is added after the initial consent, parents would be notified in order to get their consent.

### **SCHOOL- PARENT COMMUNICATION**

Communication is maintained between administration, faculty, parents and students to guarantee a successful transition to remote learning.

Essential school operating information such as Regular operating hours and availability of the school office staff of each school will be available to you throughout the school year.

#### **Principal:**

- Recheal Fuscardo; [r.fuscardo@weirtonstjoseph.net](mailto:r.fuscardo@weirtonstjoseph.net)

#### **Teachers:**

- **PreK 3;** Hilary Jonczak; [h.jonczak@weirtonstjoseph.net](mailto:h.jonczak@weirtonstjoseph.net)
- **PreK 3 Aide;** Marie Weigel; [m.weigel@weirtonstjoseph.net](mailto:m.weigel@weirtonstjoseph.net)
- **PreK 4;** Danielle Littleton; [d.weimerskirch@weirtonstjoseph.net](mailto:d.weimerskirch@weirtonstjoseph.net)
- **PreK 4 Aide;** Karen Frankovitch; [k.frankovitch@weirtonstjoseph.net](mailto:k.frankovitch@weirtonstjoseph.net)
- **Kindergarten;** Bettie Lou Gain; [b.gain@weirtonstjoseph.net](mailto:b.gain@weirtonstjoseph.net)
- **1st Grade;** Tonya Kirk; [t.kirk@weirtonstjoseph.net](mailto:t.kirk@weirtonstjoseph.net)
- **2nd Grade;** Sheena Ossman; [s.ossman@weirtonstjoseph.net](mailto:s.ossman@weirtonstjoseph.net)
- **3rd Grade;** Molly Kopa; [m.kopa@weirtonstjoseph.net](mailto:m.kopa@weirtonstjoseph.net)
- **4th Grade;** Debbie Bernardi; [d.bernardi@weirtonstjoseph.net](mailto:d.bernardi@weirtonstjoseph.net)
- **5th Grade;** Theresa Moore; [t.moore@weirtonstjoseph.net](mailto:t.moore@weirtonstjoseph.net)
- **6th Grade;** Kelsie Felton; [k.felton2@weirtonstjoseph.net](mailto:k.felton2@weirtonstjoseph.net)
- **7th Grade;** Lauren Schuller; [l.schuller@weirtonstjoseph.net](mailto:l.schuller@weirtonstjoseph.net)
- **8th Grade;** Katie Felton; [k.felton@weirtonstjoseph.net](mailto:k.felton@weirtonstjoseph.net)
- **Computer;** Ken James; [k.james@weirtonstjoseph.net](mailto:k.james@weirtonstjoseph.net)
- **Library;** Kathy Bichof; [k.bichof@weirtonstjoseph.net](mailto:k.bichof@weirtonstjoseph.net)
- **Music;** Rebecca Harding; [r.harding@weirtonstjoseph.net](mailto:r.harding@weirtonstjoseph.net)
- **Art,** Kelsey Cole; [k.cole@weirtonstjoseph.net](mailto:k.cole@weirtonstjoseph.net)

#### **Office Staff:**

- Mariann Weimerskirch; [m.weimerskirch@weirtonstjoseph.net](mailto:m.weimerskirch@weirtonstjoseph.net)
- Alicia Evkovich; [a.evkovich@weirtonstjoseph.net](mailto:a.evkovich@weirtonstjoseph.net)

**Technology Contact:**

- Ken James; [k.james@weirtonstjoseph.net](mailto:k.james@weirtonstjoseph.net)

**Counselor:**

- Erin McFarland; [emcfarand@weirtonstpauls.org](mailto:emcfarand@weirtonstpauls.org)

**Finance:**

- Mariann Weimerskirch; [m.weimerskirch@weirtonstjoseph.net](mailto:m.weimerskirch@weirtonstjoseph.net)

***Regular Informational Parent newsletters*** which communicate important school news, tuition due dates, school community updates, parent/teacher conferences and other essential information will be sent via RENWEB or email.

Any changes or updates on contact information will be sent to quickly. If a family's contact information changes, be sure to contact the school office.

### **SCHOOL OPERATING SCHEDULES**

***In a remote online educational setting, teachers will provide in person instruction through Google Meet.***

**Schedules will be attached to this document.**

As in the brick and mortar classroom, establishing a daily school schedule that is **consistent and regular**, keeping in mind the ages and developmental stages of the students being taught is critical. The principal and faculty are working to design the best curriculum and style of instruction that is most effective for your child.

It is critical that we incorporate our Catholic identity into our remote learning experiences. Opportunities for daily prayer will be present in the virtual classrooms just as they are in our brick and mortar classrooms.

**What should we, as a family, expect when operating in the remote learning environment?**

Expectations include:

- ❖ regular communication between home & school.
- ❖ Emails checked and answered by teachers and by students within 24 hours.
- ❖ Student work is completed as assigned and returned in a timely manner.
- ❖ Student work is graded and returned.
- ❖ Assigned work has clear directives and clear due dates.
- ❖ Regular updates sent to parents/students.
- ❖ Concern is given to the social, emotional, spiritual and academic well-being of your child(ren).
- ❖ Classwork will be authentic instruction and learning.
- ❖ Reinforcement of skills is an important part of building foundational skills.
- ❖ Prayer will be included within the remote classroom environments.

Teachers will be online teaching assigned classes as determined by the principal in collaboration with each teacher. The specifics for each grade level/subject will be communicated to the families.

As much as possible, there should be consistency between the “brick and mortar” classroom and the remote learning environment. This is critical for student success.

Online/remote learning, similar to in-school learning, includes, but is not limited to, the following methodologies of instruction:

- Introduction of skills
- Reinforcement of skills
- Authentic instruction
- Experiential learning
- Assessments (quizzes, tests, etc.)
- Projects

### **REMOTE LEARNING ENVIRONMENT**

#### Students and Teachers

Several considerations when switching to the VIRTUAL classroom:

- ❖ Teachers and students should maintain a school work environment; be mindful of what may be visual to your teachers or students from your camera view.
- ❖ When working synchronously with students, teachers and students should choose a quiet spot removed from distractions.
- ❖ Check for strong internet connection before classes begin to avoid connection problems during class.
- ❖ Check for technology tools such as headsets, cameras and other tools and be prepared for class.
- ❖ Teachers establish classroom rules & procedures and make them clear to all students and parents.
- ❖ Teachers will set a learning objective and set goals for each class session. Review classroom rules often.
- ❖ Teachers will take attendance in every class.
- ❖ Statement of Remote Learning 1:1 Sessions: In the event of remote learning, we know there will be times when teachers need to work 1:1 with students. When possible, we suggest doing small group work, but we know that in some cases, one-on-one work is necessary to assist students in their academic needs. Best practice is to have two adults who are in compliance with Safe Environment protocol (completion of background check, policy form, and VIRTUS) present when conducting remote work with one student. If having two adults is not possible in a particular circumstance, written permission from the parents must be received before a remote session can take place. Written permission can be obtained through an email communication. Parents should be

informed of the date, time, and subject matter of the remote session and must reply with their approval for participation.

### **DRESS CODE**

Appropriate dress for both teachers and students while attending an online classroom is expected. While it is not necessary to dress in a school uniform, students are expected to be well-groomed, dressed and ready for instruction. Being in pajamas is never permitted in an online synchronous class. The goal is to be sure that we maintain a positive, respectable appearance.

### **ATTENDANCE & PUNCTUALITY**

All students should follow schedules provided to them, meet deadlines, and uphold high standards. Strive to follow attendance and punctuality policies determined by the school administration and teachers.

Students are expected to attend scheduled classes and follow the attendance policy as in the student handbook. Parents should contact the school if a student will be absent for a class or for the entire day. Follow the directives given by school administration for what instructions to follow.

In the event that a teacher cannot teach a specific class, the teacher will notify the students and/or parents as soon as possible before cancelling class to discuss alternate plans or posting of assignments.

Attendance and tardiness will be recorded for every scheduled class and may affect grades. Students and/or parents should communicate with the school when missing class or when assignments are late. Constant communication is the key to success in the classroom. It is expected that students fully participate in all components in the virtual learning environment both synchronous and asynchronous.

### **Absence**

Daily attendance is required by West Virginia State Law, it is essential for the successful completion of the WV Next Generation Standards. The most common cause of academic failure is absent. St. Joseph the Worker and its employees expect students to succeed, we require students to attend school regularly and to be prompt in arriving for classes. attendance is taken daily at the beginning of the school day and in each class. Student's missing more than 15 days a year can be subject to consideration for retention due to lack of instruction. Please note that absences, excused or unexcused, affect the student's eligibility to participate in any and all co

curricular activities on any day of absence. Again this is on a case by case basis.

Absences are recorded as excused or unexcused. When a student is absent, it is the responsibility of the parent or legal guardian to inform the school by phone of the reason for the child's absence on the current day. Parents must call the office or leave a voice message by 9:00 a.m. If a phone contact is not made an absence is considered unexcused.

**Excused Absences:**

The following are legal, excused absences:

- Personal illness (limited to fifteen days verified by parents or guardians; **after 3, a doctor's excuse is required.**)
- Death in the family.
- 5 Parent request days approved 1 week prior. The school calendar provides for extended weekends throughout the school year. Parents are encouraged to schedule trips or family outings during these times so as to eliminate the need to interrupt a child's learning process. Missed assignments are the student's responsibility.

Absences for all other reasons not stated will be considered unexcused. Students who are absent, less than three days **due to illness**, have one day for each day of absence to make up the missed assignments, quizzes or tests. For example, a student who was absent two days would be given two school days to complete the missed work. Students will receive missed work from teachers upon returning to school. When a student is absent for **three or more days due to illness**, a parent may call the school office before 9:00 AM to arrange for homework assignments to be picked up in the office between 2:00 p.m. and 2:30 p.m. If a request for work is made while the student is out, completion of all work is due the returning day of school. If work is not completed, students will not participate in recess or Co-curricular activities until all work is finished.

**Teachers are not required to give make-up tests or assignments for absences due to parent requests. No assignment will be given in anticipation of parent request days.**

Arrangements for regular classroom tests missed because of an absence are to be made with the individual teachers.

**Excessive absence (20) days or the equivalent of 20 days including tardies**, can be caused for a student to be retained in the current grade for another year.

**GRADING/ ASSESSMENT**

Grades are based on **essential assignments** for each class that reflect priority goals and objectives and account for participation in the class, demonstrating achievement and growth as determined by the teachers.

All classwork should be linked directly to class objectives, WVDE State Standards and critical skill development.

Online/remote learning, similar to in-school learning, includes, but is not limited to, the following methodologies of instruction:

- Introduction of skills
- Reinforcement of skills
- Authentic instruction
- Experiential learning
- Assessments (quizzes, tests, etc.)
- Projects

Because of the unique and challenging learning environment that both teachers and students must now maneuver, never hesitate to contact the teacher first when grading is unclear or there is an issue of disagreement. Flexibility, balance and understanding is important when considering both assessment and grading.

Maintain learning routines and goals:

- 1) Follow teacher guidelines & suggestions
- 2) Participate in every class to the best of your ability
- 3) Ask questions about content and assignments when unsure
- 4) Practice Academic Honesty

### **Grading Scale**

A = 93 – 100

B = 85 – 92

C = 77 – 84

D = 69 – 76

F = 68 or below

### **Cheating**

Cheating of any type will not be tolerated. Students who choose to cheat face a failing grade, detention, suspension, and/or expulsion. A student athlete who is involved in cheating will also be unable to participate in sports.

### **Academic Probation**

A student whose academic performance indicates serious deficiencies may be placed on academic probation. Students on academic probation will be placed on a two week improvement plan. At the end of the two week period, the student's academic progress will be assessed. Students whose average is an F will not be allowed to participate in any sport or academic competition until the grade has improved to a passing grade of D (70% or higher).

### **BEHAVIOR & DISCIPLINE EXPECTATIONS**

Whether instruction is conducted in a brick & mortar building or in a virtual/remote platform, the consistently high standards of behavior held by our Diocesan Catholic Schools must be



maintained. Virtual classrooms are real classrooms and appropriate student behavior is expected both in speech and in action.

Our Student Code of Conduct as stated in the school handbook is expected to be followed.

### Code of Conduct

SJS's norms of conduct are predicated on two premises:

1. Every student has the right to: respect, the protection of his/her personal property, the physical integrity of the facilities, and an atmosphere conducive to personal growth and development.
2. Every student has the duty to preserve these rights for others. Since no list of norms can cover every situation, the administration presumes that common sense, mature judgment, and Christian charity are the guides by which every St. Joseph student will be judged. St. Joseph the Worker School puts emphasis on high academic standards, values, morals, and the sense of discipline and order in the school. In such an atmosphere, teaching and learning may occur so that students prosper spiritually, academically, and emotionally. To assure these goals, students are expected to use appropriate behavior not only on school premises, but at any time they are in school uniform or representing the school in any way. Students must realize that they are identified as SJS students whether they are in uniform or not. While St. Joseph the Worker School neither claims control over nor accepts responsibility for the behavior of its students outside of school time, activities, and premises, students' out-of-school behavior reflects their personal integrity. Cases of behavior that could influence other students adversely and any action that reflects negatively on the SJS community may result in disciplinary action. St. Joseph the Worker School reserves the right to impose consequences, from detention through expulsion, for inappropriate behavior that takes place off campus and outside school hours. Thus, inappropriate use of technology (for example, on a home computer), may subject the student to consequences. Inappropriate use includes harassment, use of school name, remarks directed to or about school personnel, offensive communications, and safety threats.

In accordance with the stated philosophy of the school, which emphasizes deep respect for the human dignity and uniqueness of every individual, each student will be considerate of the rights of others in all interactions. All students are expected to cooperate with the spirit and policies of the school which are designed to foster mature development and personal responsibility. This requires courtesy in all personal relationships, promptness in fulfilling obligations, concern for the environment, and many other factors which the students' sense of appropriateness will indicate to them.

The Principal reserves the right to determine the appropriateness of an action if any doubt arises.

Items such as, but not limited to, questionable books and pictures, knives, guns, matches, cigarettes, toys, trading cards, cell phones, laser lights, iPods or other mp3 players, cameras, or anything that will detract from a learning situation are not allowed at school at any time. The school Administration, in accordance with state laws, will determine the appropriate disciplinary measures to be taken concerning the presence of these items in the school. Items taken away

from students on a first occurrence will be returned to the parent(s)/guardian(s) after school, on the second occurrence the item will be returned on the last day of the school year.

### **Rules of Conduct**

School Rules include the following:

- Students are expected to show respect for peers, faculty, guests and volunteers through words and actions.
- All property, personal and school, must be given proper care. Rented texts should be covered at all times.
- Classrooms should have a quiet atmosphere, students should be muted.
- Good manners are to be displayed by all students and should be modeled by everyone on the staff.

### **Overall expectations:**

- Teachers are encouraged to review all Student Handbook policies with their class and specially Student Code of Conduct, infractions and consequences.
- Students will communicate with teachers and classmates in a polite and courteous manner.
- Students will be instructed in classroom procedures for raising their hands to participate and be a part of classroom discussion.
- Never use obscene, profane, threatening, or disrespectful language or images in any communications with fellow students, faculty or staff.
- Always be respectful and courteous to other students and teachers during class.
- Inappropriate offensive or threatening comments; misrepresentation of identity, and/or disruptive behavior will not be tolerated and will merit disciplinary consequences following school Code of Conduct.
- Login information for any tool may never be shared.
- Follow school rules/policies and contribute to a positive classroom session.

### **ACADEMIC HONESTY**

Policies on academic honesty and cheating as stated in the Student/Parent handbook in which a student is enrolled also applies in the virtual classroom. Due to the nature of virtual learning, a greater challenge is presented for students to practice integrity and academic honesty.

### **RIGHT TO AMEND**

St. Joseph the Worker School reserves the right to amend the Parent/Student Remote Learning Guide.. Notice of amendments will be sent to parents through email communications.

The Parent/Student Handbook will be the primary source of information.

***Parent Signature Page***

I have read the 2020-2021 Parent/Student Remote Learning Guide and agree to follow the school policies and procedures as stated.

**Family Name Print** \_\_\_\_\_

\_\_\_\_\_  
Principal signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

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 Student signature

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 Date

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 Student signature

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 Date

**\*Parents and students must both sign.**

**SIGNED FORM DUE TO THE HOMEROOM TEACHER BY SEPTEMBER 8, 2020**

## ACCEPTABLE USE POLICY FORM FOR TECHNOLOGY

Student/Parent

**ST. JOSEPH THE WORKER SCHOOL**

St. Joseph the Worker School makes every effort to provide a safe environment for teaching and learning with technology. The use of technology by students, faculty and staff is a privilege not a right. The students, faculty, staff and entire school community are granted the privilege of using the hardware and software, peripherals, technology devices and electronic communication tools including the Internet. With this privilege comes the responsibility to use the equipment correctly, respect the name and intellectual property of others, and follow the policies outlined below. It should be understood that the use of these technologies will be monitored by the school administration and should not be confused with private home use. The guidelines provided in this document outline the responsibilities that are associated with the use of technology. There is no expectation of privacy for use of Diocesan technology and the Diocese reserves the right to monitor all electronic communications and devices to insure that activity is consistent with these policies.

### TECHNOLOGY USE GUIDELINES

- **Educational Purpose/Appropriate Use:** The use of all technology including Internet access at schools for all faculty, staff, and students is provided solely for educational purposes to enhance teaching and learning. Students are not permitted to access social networking sites, gaming sites or other inappropriate sites, except for educational purposes under teacher supervision.
- **Copyright/Intellectual Property and Identity:** All sources obtained for teacher and student work should be properly cited. Users are to respect the rights and intellectual property of others in accordance with federal copyright laws. Reproducing copyrighted material without the express permission of the owner is a violation of Federal Law.
- **Communications:** Electronic and/or Digital communications with students should be conducted for educationally appropriate purposes and employed only on school sanctioned means of communication. School sanctioned communications methods include, but are not limited to: school web pages, school email, school phone numbers, and educationally focused networking sites.
- **Electronic and Mobile Devices:** Use of any technology device in our schools must have an educational focus. Users must adhere to local school policy regarding the use of electronic devices including, but not limited to, mobile devices, calculators, gaming devices, cellular phones, and digital and video cameras. The school's technology policy regarding authorization, use, responsibility, integrity, intellectual property, and monitoring will be applied to these devices.
- **Online Publishing:** Users are not permitted to use a photograph, image, video or likeness of any student, or employee without the express permission of that individual and of the principal. Users must not use school equipment to create any site, including wikis and blogs, without the express permission of the principal. Maintaining or posting material to a Web site that threatens a likelihood of substantial disruption in school, including harming or interfering with the rights of other students or teachers to participate fully in

school or extracurricular activities is a violation of the Acceptable Use Policy and subject to disciplinary action.

- **Reporting:** Users must report immediately any damage or change to the school's hardware/software that is noticed by the user.
- **Administrative Rights:** The school has the right to monitor students, faculty/staff, and volunteers' use of school technology and all content accessed through technology.

## STUDENT RESPONSIBILITIES

Students will be responsible for their use of technology and follow the following guidelines.

- I will follow the rules of network etiquette, which include, but are not limited to, the use of appropriate language and polite responses.
- I recognize that the software is protected by copyright laws; therefore, I will not make copies of copyrighted software and I will not give, lend, or sell copies of software to others.
- I recognize that the work of all users is valuable; therefore, I will protect the privacy of others. I will not share my password with anyone else and I will not use another person's account.
- I will not access, retrieve or send unethical, illegal, immoral, sexually explicit inappropriate or unacceptable information of any type.
- I will protect my personal information and I will not divulge my home address, phone number, passwords, and personal information to another user for any purpose.
- I understand that the information received and sent online is public information, unless otherwise specified.
- I will follow my school's procedures for the storage of information.
- I will not plagiarize information received in any form.
- I will respect my school's network and all security measures that are in place. I will not attempt to bypass the security built into the system, and I recognize that doing so will result in immediate loss of Internet and/or online services privileges.
- I will act in a responsible, moral manner when using technology.

**CONSEQUENCES FOR IMPROPER USE**

St. Joseph the Worker School will not be held responsible for any inappropriate use of technology. Violations of this agreement may result in disciplinary action including, but not limited to: revocation of a student's access to school technology, suspension, d/or expulsion.

ST. JOSEPH THE WORKER SCHOOL

SCHOOL YEAR \_\_\_\_\_

### **TECHNOLOGY ACCEPTABLE USE CONTRACT**

#### **Student**

I understand that when I am using the Internet or any technology device, I must follow all rules of courtesy, etiquette, and proper use of technology. I understand my responsibility as a student user. I have read the above rules and realize that any infraction may cancel my user privileges and may result in further disciplinary action. I understand I have no expectation of privacy in the use of school based technology.

My signature below and that of my parent(s) or guardian(s) means that I agree to follow the guidelines of the Acceptable Use Policy for Technology for St. Joseph the Worker School.

**Student's Printed Name:** \_\_\_\_\_

**Student's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

#### **Parent or Guardian**

**We ask that you review this policy with your child and sign below.**

As the parent /guardian of \_\_\_\_\_ (student's name)

I have read the Acceptable Use Policy for Technology and have discussed this with my son/daughter. I understand that technology access is for educational purposes only and my son/daughter is responsible for its proper use. I understand that the teacher cannot be held responsible for intentional infractions of the above rules by my son/daughter.

Parent/Guardian Printed Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date : \_\_\_\_\_



DEPARTMENT OF CATHOLIC SCHOOLS  
DIOCESE OF WHEELING-CHARLESTON

**PHOTO RELEASE FORM  
FOR ST. JOSEPH THE WORKER GRADE SCHOOL**

I, the parent or guardian of \_\_\_\_\_ (child's name) release and assign to **St. Joseph the Worker Grade School** and the Diocese of Wheeling-Charleston all rights to the video, sound recordings, and/or photographs made of my child during school hours and school events.

I authorize reproductions, sales, copyright, exhibition, broadcast and/or distribution of said video, sound recordings, and/or photographs without limitation for general religious and promotional purposes of the Diocese of Wheeling-Charleston.

I release, individually on behalf of my minor child, the Diocese of Wheeling-Charleston, its agents and employees from any and all claims, damages, liabilities, costs and expenses which I now have or may hereafter have arising out of the making or use of such video, sound recordings, and/or photographs.

I understand that I may withdraw this authorization in writing at any time. I further understand that refusing to grant this consent will in no way affect the scholastic or extracurricular services my child receives.

\_\_\_\_\_ I grant the permission outlined in this Photo Release Form

\_\_\_\_\_ I refuse the permission outlined in this Photo release Form

**\*\*\*THIS IS FOR THE 2020-2021 SCHOOL YEAR ONLY!**

Parent or guardian (Print Name) \_\_\_\_\_

Parent or guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

## Privacy Form for Classroom Tools

Below is a current list of all software, web applications, and other online learning tools that your children may use throughout the school year. This is a comprehensive list for the entire school; it is not specific to any grade or classroom. Each of these tools has an individual privacy policy outlining how they safeguard student data, what information they collect, and how it is used. While we have reviewed these tools and approved them for classroom use, it is up to you, as the parents, to read the privacy policies, address any concerns you have, and consent to their use on behalf of your children. This list will remain available and any new tools that are added during the course of the year will require your approval on an individual basis.

Please sign to acknowledge that you have reviewed this list of tools and their individual policies and that you consent to their use as a tool for learning this school year.

Student/s Name/s: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Year: 2020-2021

ABC mouse	Educational Puzzles and Games	<a href="#">View Policy</a>
Abc ya.com	Educational Puzzles and Games	<a href="#">View Policy</a>
Adobe Spark	Multimedia and Design Tools	<a href="#">View Policy</a>
Animaker	Multimedia and Design Tools	<a href="#">View Policy</a>
AP Classroom	Assessment and Exam Prep	<a href="#">View Policy</a>
Brain Pop	Curated Educational Resources	<a href="#">View Policy</a>
Castle Learning	Online Curriculum	<a href="#">View Policy</a>
CK12.org	Online Curriculum	<a href="#">View Policy</a>
ConnectEd McGraw-Hill	Online Curriculum	<a href="#">View Policy</a>
Davidson Next	Online Curriculum	<a href="#">View Policy</a>
DocHub	Document Formatting	<a href="#">View Policy</a>
Duolingo	Online Classroom Tools	<a href="#">View Policy</a>
EdPuzzle	Online Classroom Tools	<a href="#">View Policy</a>

Educreations	Online Classroom Tools	<a href="#">View Policy</a>
Flipgrid	Online Classroom Tools	<a href="#">View Policy</a>
Generation Genius	Online Classroom Tools	<a href="#">View Policy</a>
G Suite for Education	Online Classroom Tools	<a href="#">View Policy</a>
IXL	Online Curriculum	<a href="#">View Policy</a>
Kami	Document Formatting	<a href="#">View Policy</a>
Khan academy	Online Curriculum	<a href="#">View Policy</a>
Labxchange	Curated Educational Resources	<a href="#">View Policy</a>
Loom	Multimedia and Design Tools	<a href="#">View Policy</a>
Lucidpress	Document Formatting	<a href="#">View Policy</a>
McGraw-Hill	Online Curriculum	<a href="#">View Policy</a>
Nearpod	Online Classroom Tools	<a href="#">View Policy</a>
No Red Ink	Online Classroom Tools	<a href="#">View Policy</a>
Pearson Realize	Online Curriculum	<a href="#">View Policy</a>
Quizzizz	Online Classroom Tools	<a href="#">View Policy</a>
Sadlier	Online Curriculum	<a href="#">View Policy</a>
Scholastic News	Online Curriculum	<a href="#">View Policy</a>
Spelling City	Educational Puzzles and Games	<a href="#">View Policy</a>
Starfall	Educational Puzzles and Games	<a href="#">View Policy</a>
Storyboard That	Multimedia and Design Tools	<a href="#">View Policy</a>
Study Island	Online Curriculum	<a href="#">View Policy</a>
Super Science	Online Curriculum	<a href="#">View Policy</a>
<a href="http://Typingclub.com">Typingclub.com</a>	Online Classroom Tools	<a href="#">View Policy</a>

